

The Faculty Advisor Overview & Responsibilities

The faculty advisor is essential to the balanced development of chapter members. The presence of a faculty member, as an addition to an advisory team, will help with continuity and provide support to the academic needs of students. This advisor serves as a liaison between the Greek organization and the academic programs of the institution.

Suggested Responsibilities:

- Be accessible to the membership. This is important because you may be the first person that detects academic problems with students.
- Conduct at least one workshop each year on how to improve academic performance (study skills, time management, maximizing faculty, etc.)
- Support the scholarship chairman in planning and executing scholarship programs. These programs should include other faculty and administrators who can help members achieve their academic goals.
- Help the scholarship chairman maintain a list of referrals for members who are having academic problems (academic resource center, study skills center, psychological services, etc.)
- Have regular communications with chapter leaders.
- Attend one scholarship committee meeting a semester/quarter and attend chapter functions (membership meetings, recruitment events, parent receptions, etc.) as applicable and when possible.
- Review new member programs to ensure that scholastic performance is encouraged and not hindered by existing programs/structures.
- Help the scholarship committee plan a yearly faculty reception.
- Stress the importance of quiet hours in the chapter facility (for housed organizations). The scholarship chair should monitor them and take appropriate steps to hold members accountable.
- Collect, review, and file records of the chapter's academic performance.

Your impact on a student's life is immeasurable. Remember your undergraduate days and how important it was to you when a faculty member took interest in you. Since a great deal of learning takes place outside of the classroom, it is important for faculty to become involved in the extracurricular life of the student.